**KEEWAYTINOOK OKIMAKANAK**

**SECONDARY STUDENT SERVICES (KOSSS)**

Thunder Bay, Ontario P7B 3C2

Phone: (807) 346-4204 Ext. 1709

Fax: (807) 346-4330

Toll Free: 1-888-893-4111

**Wholistic Wellness Student Support Worker required (Half-time)**

**for off-reserve Secondary Student Services**

Keewaytinook Okimakanak Secondary Student Services is looking to fill one half-time Wholistic Wellness Student Support Worker position. The Wholistic Wellness Student Support Worker will work out of **Sioux Lookout, Ontario** and will commence in August 2013. The grade 9-12 students will be coming from our First Nation communities of Fort Severn, Keewaywin, Deer Lake, North Spirit Lake, Poplar Hill, and McDowell Lake.

**KOSSS Wholistic Wellness Student Support Worker should possess:**

**Qualifications**

* Must have counseling training (Diploma/Degree will be an asset)
* High expectations for all students
* Familiarity with First Nation Culture
* Ability to speak one of the local dialects is an asset
* Valid class G Driver’s License
* Must be willing to provide a police criminal and vulnerable reference check
* Must have proficiency with Microsoft Office, Knet email & database.

**Desired Experience**

* Knowledge of child development—specifically of physical, emotional, and developmental patterns
* A team player with experience working in a collaborative environment
* Professional manner and appearance
* Ability to listen to and communicate with parents and see parents as a resource
* Possesses conflict resolution skills
* Is patient and caring
* Demonstrate effectiveness in personal and office management skills
* Uses good organizational skills to meet the needs of the clients
* Believes successful learning comes from a collaboration between all student service providers
* Is capable of working with small and large groups of students
* Experience in school and counseling environments
* Willing to work beyond working hours
* Ability to use computer programs and compile reports
* Willing to learn and to adapt to new programs and approaches under KOSSS program
* Previous work experience in a counseling outfit with First Nations is an asset

**Duties will include, but may not be limited to:**

* Implement and plan student case conferences
* Provide emergency assistance and support for Students, Parents, and Boarding homes.
* Adhere to KOSSS policy and procedures
* Providing mental health screening, counseling, and intervention for KOSSS students
* Establish a working rapport with all KOSSS students, their families, and boarding home parents
* Ensure students receive care and treatment according to the policies and philosophy of KO
* Ensure that information regarding each adolescent is up to date, complete, communicated, and filed accordingly
* Ensure that the concept of confidentiality and its limits are adequately explained to each student receiving care
* Participate as an effective and active member of the multi-disciplinary team within the schools and KO
* Monitor the safety, well being, physical care, emotional nurturing, spiritual needs and comfort of the students seeking assistance
* Have knowledge of emergency systems, and procedures for dealing with crisis situations
* Assist in the orientation of students and family to the high schools
* Attend client related review meetings with community based agencies and to share information in clear and concise manner in accordance with guidelines specific in treatment planning process

**Hourly wage will be based on a combination of qualifications and experience.**

**Deadline for the above Positions is: July 31, 2013 by 1:00 P.M. CST**

**Please FAX or E-Mail Resumes to:**

Keewaytinook Okimakanak Secondary Student Services

Thunder Bay, Ontario P7B 3C2

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